

LAS TRAMPAS BRANCH 116

BRANCH EXECUTIVE COMMITTEE MEETING MINUTES

January 20, 2025

Big Sir Paul Russell called the meeting to order at 9:18 AM.

Secretary Dan Lawrence confirmed a quorum was present.

The following members in attendance were:

**Executive Committee**:

 Big SIR – Paul Russell

 Little SIR – Brad Stribling

 Treasurer – Charlie Guthrie

 Asst. Treasurer - Al Satake

 Secretary – Dan Lawrence

 Phil Goff - Membership

**Directors:**

 Jim Tamulski

Gary Bonfiglio

Jeff Johnson

Alan Pope

Sam Beret

**Committee Chairmen**: Dave Havlik, Carlos Xavier, Dave Williams, Al Farbman, Roger Craig

**Secretary’s Report**

**Dan Lawrence reported:**

* Secretary Lawrence asked if there were any changes or corrections to the November 18, 2024, Minutes as distributed. There were none, since Secretary Lawrence inadvertently sent the summary BEC minutes and not the actual four-page document recording the November 18, 2024, minutes. The November minutes will be distributed along with the January 20, 2025, before the February BEC meeting.

**Treasurer’s Report**

**Charlie Guthrie reported:**

* Branch 116 cash balance as of 01-01-2025 is $10,884.75. The reserve balance is $10,842.15.
* October Unexcused Lunch Absences: There were 19 unexcused absences, 8 paid.
* Holiday party: One hundred signed up for the party after some “encouragement.” Financially, we realized a slight profit of $179.
* Bank of America: Bad news-for every check over 20 per month that we deposit or that clears against our account is charged $0.45. Same costs (fees) apply to the golf account. Good news: we now have a credit card tied to the core account that was used in December to pay for part of the holiday party ($4,000 credit limit). As a result, we earned a reward of $52.50 plus a one-time sign-up bonus of $300.
* Audit: Ron Armijo has issued a draft audit of 2024 finances. Review of the details will be reported at a later date.
* 2025 Dues are $25. The unpaid members will be asked to pay at the meeting, and/or an email sent out to encourage paying their dues.

**Luncheon Report**

**Charlie Guthrie reported:**

* 100 attendees were submitted for January.

**Big SIR Report**

* Branch Advisory Council: Carlos Xavier presented a brief report. Carlos reported that the Advisory Council met on January 10 and held a discussion that focused on SIRs shrinking in size resulting in a loss of members statewide. Included in the discussion was removing the word Retirement as a descriptor for SIR Brand name. During the meeting a discussion about a process to request a change from an all-male SIR Branch to a mixed Branch. At present only two state branches have chosen to change to mixed. Only one mixed branch remains. The other mixed branch has closed. Most of the branches favor remaining all-male. Continued discussions will occur with a goal to establish a policy and procedure with a final decision by the July 2025 meeting.

**Membership**

* Phil Goff reported**:**

Membership Roster: Discussion regarding the cost to print and distribute the Membership Roster. Currently, the cost is $5 per booklet. Phil will be examining ways to lower the cost by next year’s publication.

Current active membership stands at 183. New members during December 2024, none for January 2025

* New member: Bill Trilsch who is sponsored by Richard Black.
* New member: Tom Oneto who is sponsored by Jim Hemmenway.
* New member: Tom Leahy who is sponsored by Jim Hemmenway.
* Eight members resigned: Bob Colvin (health reasons), Loh Johnson, Bob Cambell, John Fraser, Dave Heck, Bob Romero, Roger Tuma and Jerry Zampino.

During this report, the duties and responsibilities of a sponsor/mentor were discussed. After a brief conversation it was agreed that a sponsor essentially took charge and mentored the member for at least three weeks. The sponsor would ensure that the new member would meet the activity chair of interest, ensure he had a seat at lunch, and suggest that he become a greeter to meet other members. If a new guest became a member the sponsor was entitled to one complimentary lunch. Phil Goff said that the Member Relations Director, Sam Beret, would ensure that the activity chairs were in touch with the new member.

**RAMP Department Head Reports**

**Recruitment:** Jeff Johnson

Fulfilling a promise the jeff made at the November meeting, business cards for each member to be utilized for recruiting purposes were placed on each table or were handed out.

Emphasis should be made to all current members of the progress of recruitment efforts.

Roger Craig held a brief discussion on utilizing a “Bell Pack” package a two-page flyer or recruitment package (like the one he used for his business) to be sent out to 10,000 Walnut Creek homes for cost $289. Final details to be determined.

**Activities:**

 Mike Ward was not present,report passed to February meeting.

**Member Relation**

Sam Beret was not present, report passed to February meeting.

**Publicity**

Allan Farbman reported**:**

* A five-person committee (Bob Covin, Don Schroeder, Al Satake, Brad Stribling and Jeff Johnson) was formed in September to come up with a plan to facilitate recruitment and member retention. The committee is still in the process of finalizing goals and objectives for publicity activities. Allan reported that a Publicity Team of three members met. He is in contact with three local print contractors and developing a tri-folder for golf courses. To determine what social media is used by members, a questionnaire was placed onto each luncheon table for that determination. And lastly, once a plan has been developed, he will need additional assistance to implement the plan.
* Timeline to achieve the plan by February 2028.

**Little SIR Report**

Brad Stribling reported**:**

* Guest Speaker**:** Ed Holloway, the Blackhawk docent will make a presentation about the museum and the changes they have made since their inception.
* 12 birthdays are being celebrated in December 2024 and 8 birthdays for January 2025
* Greeters: Paul Ramacciatti (with his new knee joint) and Joe Datzman

**Miscellaneous Updates and New Business**

 **Community Service**-Jeff Johnson reported; That the agency, 1st Place for Youth sent community service an inventory of hygiene items to be included Hygiene Kits to be purchased, assembled into clear kit bags and then provided to the agency for the intended youths. This will occur before the February meeting.

**Adjourn**

There being no further business, the meeting adjourned at 10:15 AM. The next meeting will be Monday, February 17, 2025

**Respectively Submitted:**

**Dan Lawrence, Secretary**